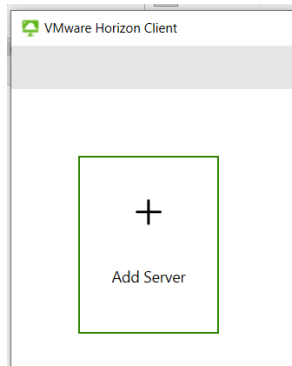
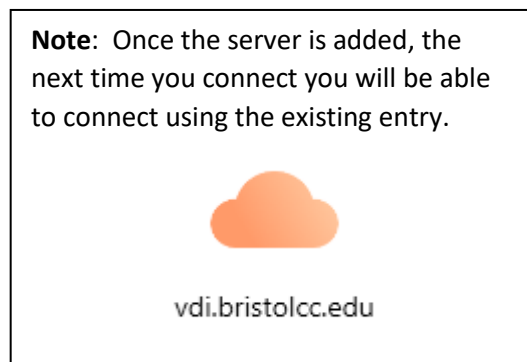
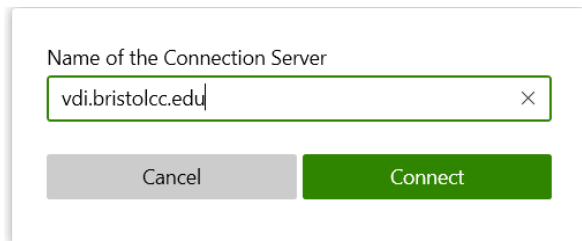


VMware – off campus.

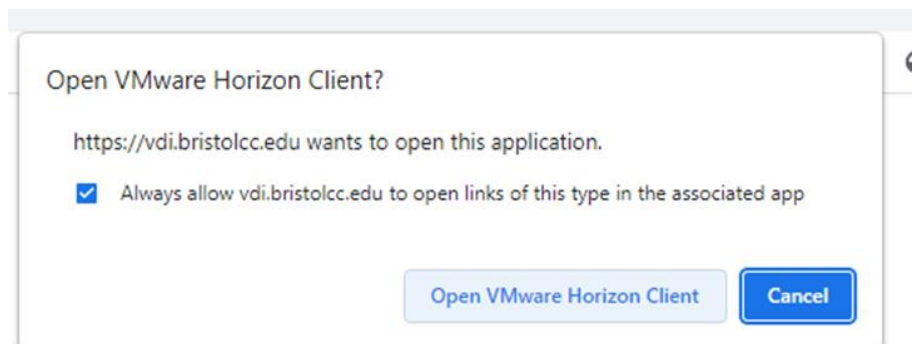
1. Download and install the VMware Horizon client for your computer.
[Download Client](#)
2. After installing the program, run it.
3. Click on the **plus sign** to add a server.



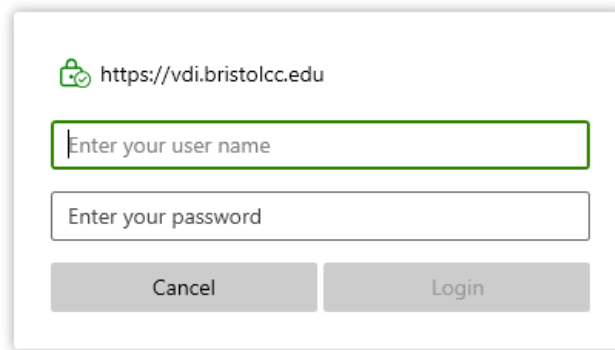
4. Enter **vdi.bristolcc.edu** in the Name of the Connection Server Box and **click Connect**.



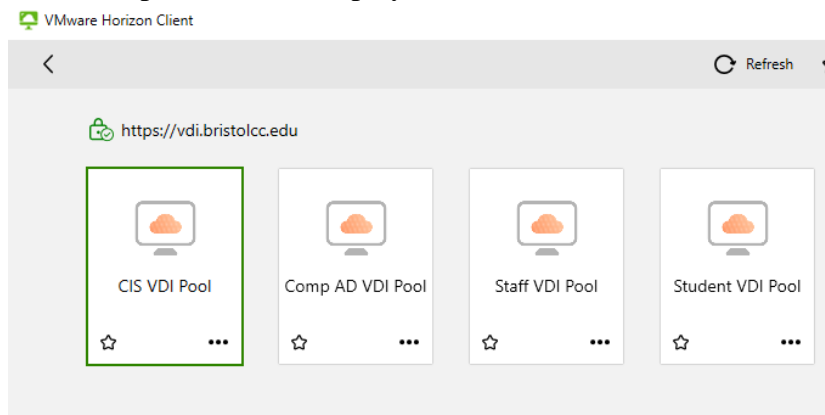
5. What happens next depends on if you have already authenticated to Bristol. If you have, you will continue with step 6. If you have not, you will be brought to the Bristol login page and you will have to login and go through the Multifactor Authentication process. After completing the process, continue with step 6.
6. A browser window will open with a "Loading Horizon Client..." message with the below pop-up window. Click on "Open VMware Horizon Client" and to avoid seeing this each time you connect, check off the checkbox.



7. A logon box will be presented. Enter your AccessBCC credentials and click Login.



8. The available pools will be displayed. **Double-click on CIS VDI Pool**



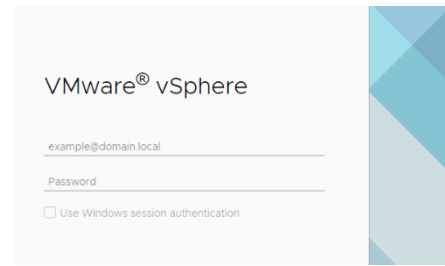
9. The screen will initially turn black, and you will see some messages regarding settings and policies. It will be a full-screen view. If you would prefer not to use full screen, click on the “Exit Fullscreen” option on the menu bar presented at the top of the window.



You will eventually see a Windows 11 desktop.

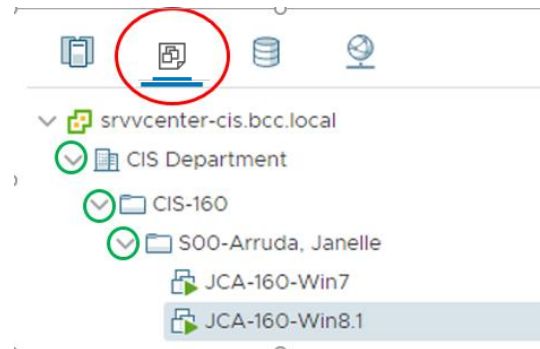
10. At this point you can use whatever software is available on this system.
To connect to the VMWare server that hosts the machines you are using for my classes, open a browser and enter <https://srv-vcenter-cis.bcc.local> into the address bar.
11. When the browser complains about the untrusted certificate/security risk, the response is dependent on the browser you are using:
Chrome & Edge: Click **Advanced**, and then click **Proceed to srv-vcenter-cis.bcc.local**.
Firefox: Click **Advanced**, and then click **Accept the Risk and Continue**
12. Click on “**Launch Vsphere Client (HTML5)**”

13. Login to vmware using your AccessBCC credentials.
(Note: You can use either just your username or your username@bristolcc.edu @bristolcc.edu is optional.)



14. Select **VMs & Templates** and **expand the CIS Department node** to access the vmware folders assigned to you. If you don't have this icon at the top of the screen, look for something that says "VMs & Templates"

After expanding, you should see the folders that have been assigned to you for each course that you are taking that uses VMware.



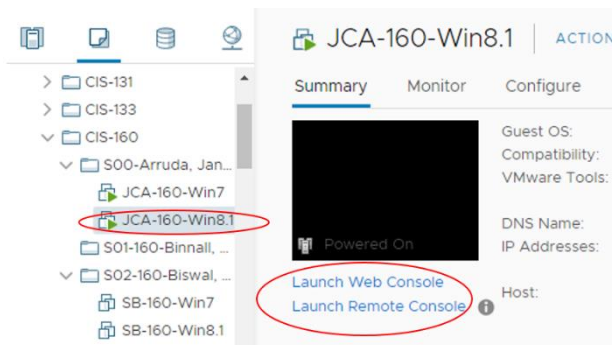
If your machine does not have a green triangle near it, it means the machine is not powered on.

To power on the machine:

- Right-click on the machine
- Select Power
- Select Power on. This will power on the machine.

To Open the machine so that you can use it:

- Click ON the machine and you will see two options in the right pane, on the Summary tab: Launch Web Console and Launch Remote Console.



- To open a virtual machine select "Launch Web Console"
- Your machine should open in a new browser tab. (You may need to allow pop-ups within the browser)
- Note: The "launch web console" option will only be available if the machine is powered ON.